

**Sir William Robertson Academy – Pupil Premium Fund 2024/25**

Student Name: \_\_\_\_\_

If you would like to apply for the pupil premium fund to pay for a course related cost under the scheme please indicate below the purpose of your request, amount and the details required.  
Max annual refund £50 in total.

	Amount	Details	Approved/Date
<input type="checkbox"/> Books/Equipment	£	Items required: <i>Any items showing on ParentPay appropriate to your child e.g. Maths revision guide/DT donation</i>	
<input type="checkbox"/> Transport to School	£	Transport details: <i>e.g. Route A</i>	
<input type="checkbox"/> Exam Resits	£	Exam(s) to be retaken:  Please attach copy of letter from exam officer.	
<input type="checkbox"/> School Catering	£	<i>e.g. amount to be added to school dinner account</i>	
<input type="checkbox"/> Uniform	£	Please attach receipts.	
<input type="checkbox"/> Other course associated costs	£	Item description:  Please attach receipts.	

Parent Name.....

Bank Details for payment: Sort Code: .....-.....-.....

Parent signature.....

Account Number .....

Date.....

Account Name: .....

Office Use Only:	Payment details:
Date received.....	Payment run date: .....
Request agreed.....	